

JOB SPECIFICATION

POST	Safety & Health Officer/Senior Safety and Health Officer
RESPONSIBLE TO	HR Manager
QUALIFICATIONS	The Diploma in Occupational Health and Safety of the University of Mauritius or any other qualification specified in the First Schedule Sections 29 & 105 of the Occupational Safety and Health Act, No.28 of 2005
AND	At least 2 years experience in the field of safety, health and welfare of workers in a large industrial/business organisation.
SALARY	Rs 31365 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 64200 (CWA 48) PRB 2026
DUTIES	(i) To be responsible for exercising general supervision regarding compliance with the provisions of the Occupational Safety, Health and Welfare Act. (ii) To plan, elaborate, implement and maintain adequate health and safety measures in the Authority. (iii) To advise on all matters relating to the health and safety of workers, including the following:- (a) The provision and maintenance of plant and systems of work that are safe and without risks to health; (b) The arrangements for ensuring safety and absence of risks to health in connection with the use, handling, storage and transport of articles and substances; (c) The maintenance of all places of work within the Authority in a condition that is safe and without risk to health and the provision of adequate facilities and arrangements for the welfare of workers; (iv) To advise on, and implement appropriate measures for, the provision of such information, instructions, training and supervision as is necessary to ensure the health and safety at work of employees. (v) To be responsible for the formulation and implementation of social and recreational activities for the benefit of the Authority's employees;

	(vi) To perform other duties directly related to the main duties listed above or related to the delivery of the output and results expected from incumbents in the roles ascribed to them according their postings.
Note	(i) <i>The Safety, Health & Welfare Officer is expected to possess a valid driving licence and to drive CWA light vehicles in the performance of his duties.</i> (ii) <i>The Safety, Health & Welfare officer should be prepared to work after normal office hours and on Saturdays/Sundays/Public Holidays.</i>

Approved by Central Water Authority Board on 10TH September 2008 – CWB(08)218

EXTRACT – OCCUPATIONAL SAFETY AND HEALTH ACT NO 28 OF 2005

FIRST SCHEDULE

(section 29 & 105)

REGISTERED SAFETY AND HEALTH OFFICER

MINIMUM QUALIFICATIONS

PART I

Diploma in Occupational Health and Safety of the University of Mauritius or its equivalence certified by the Tertiary Education Commission

PART II

Australia

Certificate in Safety Management of the Royal Melbourne Institute of Technology.

Certificate of the National Safety Council of Australia

Canada

Certificate of the Industrial Accident Prevention Association

Certificate of the British Columbia Safety Council.

France

Certificat d'Etudes Spéciales de Médecine du Travail

Diplome de l'Institut National de Sécurité

Mauritius

Diploma in Occupational Health and Safety of the University of Mauritius

New Zealand

Certificate of the National Safety Association of New Zealand.

South Africa

Diploma in Occupational Health and Safety of the National College of Industrial Hygiene, now known as the Environment Science Services Consultant (Pty) Ltd, supervised by the Board of Examiners of Australia

Diploma in Industrial Hygiene of the National College of Industrial Hygiene, now known as the Environment Science Services Consultant (Pty) Ltd, supervised by the Board of Examiners of Australia.

Switzerland

Diplome de la Société Suisse des Contremaîtres de Sécurité

United Kingdom

Corporate Membership Diploma of the Institution of Industrial Safety Officers

Certificate in Occupational Safety and Health of the University of Aston in Birmingham.

Diploma or Certificate in Safety Management of the British Safety Council

Corporate Membership Diploma of the Institution of Occupational Safety and Health of Great Britain

Master of Science in Occupational Hygiene of the University of Newcastle upon Tyne.

International Diploma in Health and Safety Management of the British Safety Council

International Diploma in Safety Management of the British Safety Council

Diploma in Occupational Health and Safety Management of the Nottingham Trent University.

Bachelor of Science in Occupational Hygiene of the Polytechnic of the South Bank, London

Bachelor of Science in Occupational Hygiene of the South Bank University, London

Associateship of the Faculty of Occupational Medicine of the Royal College of Physicians, London.

United States of America

Licence of the Board of Certified Safety Professionals of the Americas

Advanced Safety Certificate of the National Safety Council.