

NOTICE OF VACANCIES

The CWA, invites applications from qualified candidates for the following post:

1. Clerical Officer – On Establishment (formerly Clerical Officer/Higher Clerical Officer)

Salary: Rs 25745 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 45930 (CWA 22-PRB 2026)

DUTIES AND CONDITIONS:

For information on duties, responsibilities, experience and conditions for the post, interested candidates may visit our website on <https://cwa.govmu.org> under "News and Communiqués"/ "Vacancy".

NOTE TO APPLICANTS:

1. AGE LIMIT: Candidates unless already employed in the public service or in parastatal organisations should not have reached their 45th birthday by the closing date for the submission of applications and should be medically fit.
2. Prospective candidates not holding the appropriate qualifications are kindly advised NOT to apply.
3. Public Officers who have retired in the interest of the public service or on medical grounds will not be considered.
4. Applicant should possess and submit all certificates /qualifications/testimonials at the time of application.
5. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidate.
6. The title of the post applied should be clearly marked on the top left hand corner of the envelope.
7. Application letters received after the closing date and time will not be accepted.
8. Selected candidates will be required to submit a Certificate of Character to the CWA within 3 months of joining office.
9. Non-submission of information/documents at time of application may entail disqualification of the applicant.
10. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.

CLOSING DATE: Applications should reach the CWA not later than 16.00 hrs on 27 April 2026.

MODE OF APPLICATION:

All applications should be made on the prescribed form with copies of academic and professional certificates together with documentary evidence of working experience claimed.

Application forms may be downloaded from our website on <https://cwa.govmu.org> under 'Vacancy' or collected at the Reception Counter of the Head Office from 09.00hrs to 15.00hrs on weekdays and sent to:

**The HR Manager
Central Water Authority
Head Office
ST PAUL**

The CWA reserves the right:

- (i) to call for interview only the best qualified candidates
- (ii) not to make any appointment following this advertisement, nor to assign any reason whatsoever for its decision

The CWA is an equal opportunity employer.