

SCHEME OF SERVICE

TITLE	Chief Financial Officer (On Contract)
SALARY	Salary negotiable in the range of Rs 84,500 – Rs 114,000.
QUALIFICATIONS	<p>By selection from among candidates who:</p> <p>A. are registered with the Mauritius Institute of Professional Accountants (MIPA) in accordance with Section 51(2) of the Financial Reporting Act 2004 or possess an equivalent qualification acceptable to the Board;</p> <p>B. reckon at least 10 years' post qualification experience in the field of finance at managerial level.</p>
DESIRABLE KNOWLEDGE, APTITUDE AND COMPETENCIES	<p>Candidate should:</p> <p>(i) demonstrate both strong and effective oral and written communication as well as presentation and persuasion skills</p> <p>(ii) good analytical skills and ability to foster innovative thinking on financial matters</p> <p>(iii) conversant with modern financial operation tools and techniques</p> <p>(iv) possess a high degree of confidentiality, trustworthiness and a high sense of personal and professional ethics</p> <p>(v) be conversant with Public Financial Management and the Government Accounting System.</p>
ROLE AND RESPONSIBILITIES	<ol style="list-style-type: none"> 1. To be responsible for financial planning of the organization and the provision of related ongoing financial advice to the Management and Board. 2. To be responsible for the day-to-day administration of the Finance Division and for all financial matters pertaining to the Authority. 3. To lead analysis of variances in financial performance including quantification of the impact of variances in underlying activities and cost drivers. 4. To lead production and analysis of the Financial Statements (consolidated), Annual Report, Budget and Financial Forecasts by the set deadlines. 5. To prepare monthly and quarterly management reports within the set deadlines. 6. To prepare Board Papers and assist the Deputy General Manager and General Manager in the preparation of Board Papers. 7. To support the Heads of Departments in financial analysis, reporting and planning. 8. To produce accurate departmental/Cost Centre financial reports (incl.

	<p>Management Accounts) and the analysis of variances against Budget and Previous year.</p> <ol style="list-style-type: none"> 9. To manage and support the staff of the Finance Department to ensure that appropriate training and guidance are provided. 10. To perform staff appraisal, give feedback on performance and monitor staff performance so as to achieve the Department’s objectives. 11. To participate in the creation of long-term financial strategies for the CWA. 12. To lead and support the financial performance of the organization, and prepare short-term and long-term plan to achieve objectives in line with the Authority’s vision. 13. To identify opportunities for improvement in existing financial processes and capabilities (people and otherwise) to prepare CWA for the future. 14. To forecast working capital requirements and manage funding; oversee taxation matters and ensure statutory compliance (filing tax returns, other statutory documents). 15. To develop and maintain accounting policies in alignment with statutory requirements, develop internal capability for financial reporting standards. 16. To facilitate internal and statutory audits and implement audit recommendations approved by top management. 17. To develop policies to drive integration and collaboration of finance with other business functions and processes. 18. To establish appropriate checks to ensure compliance of all functional policies with applicable laws, regulations and industry norms. 19. To use ICT in the performance of his duties. 20. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Chief Financial Officer in the roles ascribed to him.
--	---

NOTE: In case of a force majeure/public emergency, incumbents are required to be available to provide their services to ensure business continuity either through work from home, remote working, working online or work performed through any other IT system.