

SCHEME OF SERVICE

JOB TITLE	RESERVOIR/PUMPING STATION ATTENDANT (SHIFT) – On Contract
SALARY	Rs 24,245 + Salary compensation at approved rates.
QUALIFICATIONS	A. Certificate of Primary Education. <u>Note</u> In the absence of candidates possessing the Certificate of Primary Education, consideration will be given to candidates who show proof of being literate. B. Candidates should: - (i) Be of sound health and physically fit; (ii) Have proven qualities of reliability and trustworthiness (iii) have a clean police record; and (iv) have knowledge of masonry/plumbing and carpentry works. Candidates should produce written evidence of knowledge claimed.
DUTIES	1. To look after reservoirs and pumping stations by (a) Operating valves; (b) taking timely readings of water levels and keep records accordingly; (c) reporting any discrepancy and/or anomaly (e.g overflow) immediately to supervisors. 2. To maintain reservoir sites and the yards of pumping stations in a state of Cleanliness and sanitation. 3. To effect minor repair/ painting works on structures as and when required. 4. To control access to the compound and record the identity of visitors and movement of vehicles in an occurrence book. 5. To maintain a progress book for daily/ nightly operations and incidents for inspections. 6. To check doors, padlocks, materials, equipments, parked CWA vehicles and any other property on the premises. 7. To secure all exterior doors and gates from unauthorized access and vandalism. 8. To perform regular security checks on the reservoir and pumping station sites.

	9. To assist and guide visitors throughout compound. 10. To answer telephone or radio calls. 11. To perform other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Reservoir and Pumping Station Attendants in the roles ascribed to them. <u>Note:</u> Reservoir/Pumping Station Attendants will be required to work on shift covering a 24-hour service including Saturdays, Sundays and Public Holidays and officially declared cyclone days.
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Approved by Central Water Board CWB(17)04/50 on 30 March 2017