

CENTRAL WATER AUTHORITY

SCHEME OF SERVICE

<u>JOB TITLE</u>	HEAVY VEHICLE DRIVER (ROSTER – DAY AND NIGHT) – ON CONTRACT
<u>SALARY</u>	Rs 18100 x 275 – 18925 x 300 – 19525 x 325 – 21475 x 375 – 22225 x 400 – 23425 x 525 – 26050 x 675 – 27400 x 825 – 31525 (CWA 19-PRB 2021)
<u>QUALIFICATIONS</u>	<p>Candidates should:-</p> <p>A. possess the Certificate of Primary Education;</p> <p>B. possess a valid goods vehicle and/or any other driving licence to drive any one of the following heavy vehicles:</p> <ul style="list-style-type: none">• Mobile Cranes• Crawler Tractors• Lorry Water Tankers• Articulated Water Lorries• Mobile Loaders• Excavators• Cranes Lorries <p>C. have a basic knowledge of mechanics and simple basic maintenance; and</p> <p>D. have a good eyesight.</p> <p><u>Note 1:</u></p> <p>Selected candidates will be required to undergo medical tests to assess their eyesight and physical fitness prior to appointment.</p> <p><u>Note 2:</u></p> <p>Appointment will be subject to production of a clean Certificate of Character by selected candidates.</p>
<u>DUTIES</u>	<ol style="list-style-type: none">1. To deliver water to residential buildings, businesses and other facilities as per scheduled routes and to maintain records of deliveries;2. To drive any of the heavy vehicles listed at B above;3. To collect and transport materials/equipment from one place to other and assist in their loading/unloading;

	<ol style="list-style-type: none">4. To operate all mechanical/hydraulic equipment associated with the vehicle;5. To carry out simple checking/maintenance tasks including:<ol style="list-style-type: none">(a) checking of radiator or overflow tank for water level and filling up with water, if necessary;(b) checking of engine oil-level and topping up, if necessary, and reporting any unusual oil consumption;(c) checking of fluid levels of brake master cylinder and clutch master cylinder and topping up, if necessary;(d) checking wheel nuts for wheel tightness and checking of all wheels including spare wheel for the tyre pressure and uneven/abnormal wear;(e) monitoring mileage run/period vehicle is used, and informing the officer in charge of transport when servicing is due;(f) washing and cleaning the vehicle's body and interior;(g) ensuring that the interior of the vehicle is kept clean at all times and free of dust;(h) checking of battery electrolyte level and topping up, as and when necessary; and(i) checking of all lights, horn, wipers, brake and clutch to ensure that they are in good working condition.6. To report any defect observed to the officer in charge of transport and take vehicle to workshop for repair/servicing as instructed by the latter;7. To attend to minor repairs such as cleaning of spark plugs, replacing of fuse or bulb, changing of tyres and making arrangements for mending of punctures in the event of breakdown on the road;8. To help, whenever required, the mechanic when the vehicle under his charge breaks down on the road and has to be towed or repaired on the spot;9. To keep a log book and record issue of fuel, all movements, tyres and battery changes; and
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	<p>10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Heavy Vehicle Driver - Roster (Day and Night) in the roles ascribed to him.</p> <p><u>Note 1:</u></p> <p>Heavy Vehicle Driver – Roster (Day & Night) will be required to work on a roster basis and their turn of duty may start either before 4.00 a.m. or extend beyond 8.00 p.m., including Sundays and Public Holidays.</p>
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APPROVED BY CWB(18)02/19 dtd 22.02.18 & MEPU/IV/7/3 V.4 dtd 20.12.17 & 28.05.18