

SCHEME OF SERVICE

JOB TITLE	General Worker (Roster - Day and Night)
SALARY	<p>Rs 16,500 – Including salary compensation at approved rates and adjustment of minimum wage.</p> <p>Scale: (Rs 10600 x 175 – 10775 x 200 – 11775 x 205 – 12595 x 230 – 13975 x 250 – 15225 x 260 – 17825 x 275 – 18925 x 300 – 19525 x 325 – 21475 x 375 – 21850 – CWA 4 – PRB 2021)</p>
QUALIFICATIONS	<p>By selection from among candidates who:-</p> <ul style="list-style-type: none"> (i) Possess the Certificate of Primary Education; and (ii) Have a good health and a sound physique. <p><u>Note</u></p> <p>In the absence of candidates possessing the qualification at (i) above, consideration will be given to those who show proof of being literate.</p>
DUTIES	<ul style="list-style-type: none"> (a) To perform general unskilled manual works; (b) To carry out excavation works such as trenches; (c) To remove, load, transport, stack and replace materials during maintenance works; (d) To act as helper to Drivers or Heavy Vehicle Drivers ; (e) To carry out weeding and trimming works; (f) To effect general cleaning works to office/site buildings and premises, vehicles and plants. (g) To assist skilled and semi-skilled workers in their duties. (h) To carry out patching works. (i) To answer telephone calls, transmit messages and assist Office Attendants in their duties as and when required; (j) To perform other duties directly related to the main duties listed above or related to the delivery of the output and results expected from General Workers (Roster– Day and Night) in the roles ascribed to them. <p><u>Note:</u></p> <p>General Workers (Roster- Day and Night) are required to work on a roster basis including Saturdays, Sundays, Public Holidays and officially declared cyclone days.</p>