

SCHEME OF SERVICE

POST	HANDYMAN – ON CONTRACT
SALARY	<p>In the range of Rs 13,745 up to Rs 22,225.</p> <p>Proposed monthly: Rs 18,000 + PRB Benefits</p> <p>PRB Benefits include Travelling, Gratuity (if contract is for 12 months), Refund of Annual Leave (as from 2nd year of contract), Overtime and Meal Allowance.</p>
QUALIFICATIONS	<ol style="list-style-type: none"> 1. By selection from among candidates who: - <ol style="list-style-type: none"> (i) possess the Certificate of Primary Education or an equivalent qualification acceptable to the Board; and (ii) have a good health, energetic and physically fit. 2. A knowledge in the construction industry would be an advantage; <p>Note: In the absence of candidates possessing the qualification at (i) above, consideration will be given to those who show proof of being literate.</p>
DUTIES	<ol style="list-style-type: none"> 1. To accompany employees / drivers in the vehicles of the Central Water Authority and to act as helper to Driver and Heavy Vehicle Driver; 2. To assist Site Supervisors in performing their duties in the different fields; 3. To operate and carry out maintenance work in plumbing, pipe fitting and repairs; 4. To remove and replace materials during maintenance works; 5. To check pipelines in order to detect any leakage and to make necessary repair if needed; 6. To record reservoir levels and pressure gauges readings; 7. To operate simple equipment and ensure that all tools and equipment are judiciously used and kept in good condition; 8. To operate compressor/pneumatic tools, dewatering equipment (pump), generator, air driven equipment (driller, cutter etc.), pipe cutter, pipe reamer, welding machine, concrete mixer, vibrating plate and bitumen spraying machine as may be required; 9. To operate electro fusion machine; 10. To carry valve operations; 11. To carry out patching works; 12. To perform excavation, plumbing, minor masonry and road reinstatement; 13. To carry out excavation works such as trenches, etc; 14. To provide general assistance in the physical performance of tasks relating to the functions of the Authority; and 15. To perform any such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Handy Workers in the roles ascribed to them.

	<p>Note 1: Handyman may be required to work on a roster basis including Saturdays, Sundays, Public Holidays and officially declared cyclone days.</p> <p>Note2 : Handyman may be called upon to drive the CWA vehicles as and when required.</p> <p>Note 3: Possession of a driving licence for Car and Van 2.5 Tons (manual gear) and excavators is desirable.</p>
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Approved by CWB (22/23)08/48 dated 29 November 2022