

CENTRAL WATER AUTHORITY

SCHEME OF SERVICE

- Organisation:** Central Water Authority
- Post:** Assistant Inspector (Roster – day and night)
- Salary:** Rs 17,825 x 275 – 18,925 x 300 – 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 38,400 (CWA 33 – PRB 2021)
- Qualifications:**
- A. A Cambridge School Certificate with credit in at least five subjects including English Language, French, Mathematics and Physics or Chemistry or Design and Technology obtained on one certificate or Passes not below Grade C in at least five subjects including English Language, French, Mathematics and Physics or Chemistry or Design and Technology or an equivalent qualification acceptable to the Board of the Central Water Authority.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at “Principal Level” and one subject at “Subsidiary Level” as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

- B. The “Brevet de Technicien” in Building Construction (Bâtiment) awarded jointly by the Mauritius Examinations Syndicate and the Lycée Polytechnique, Sir Guy Forget.

OR

An equivalent qualification to A and B above from a recognised institution acceptable to the Board of the Central Water Authority.

- C. Candidates should –
- (i) possess effective analytical and technical skills;
 - (ii) possess effective interpersonal and communication skills;
 - (iii) have the ability to organise and prioritise workload;
 - (iv) be able to demonstrate initiatives in various situations and work on their own or in teams; and
 - (v) be computer literate.

Candidates should produce written evidence of knowledge claimed.

NOTE

For the first intake, by appointment of Assistant Inspectors in post as at 6 December 2021 on the permanent and pensionable establishment of the Central Water Authority who have opted for the revised emoluments and terms and conditions set out in the Pay Research Bureau Report 2021 and who opt to join the grade of Assistant Inspector (Roster – day and night).

Duties:

1. To assist –
 - (i) the Senior Inspector and the Inspector (Roster – day and night) in the discharge of their duties; and
 - (ii) in estimating the quantity of materials to be used in pipe laying works/minor building maintenance works.
2. To organise and distribute works.
3. To monitor, guide and supervise workers on sites of work.
4. To supervise works carried on site.
5. To be responsible for the procurement activities of the section including –
 - (i) custody of the sub-store;
 - (ii) preparation and receipt of requisitions;
 - (iii) issue of tools and materials;
 - (iv) keeping of the store register; and
 - (v) assisting the Audit team, as and when required.
6. To control materials used on works, measure works done and report accordingly.
7. To keep and update site records books and progress books.
8. To prepare bills and timesheets and ensure their timely submission to the Payroll section.
9. To monitor and maintain the attendance and leaves of employees under his supervision.
10. To liaise/communicate with hotline and CWA consumers on water supply issues.
11. To monitor and reconcile amount of diesel used at pumping stations.
12. To take such measures as may be necessary for the safety of workers and the public on sites of work.
13. To use ICT in the performance of his duties.
14. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Assistant Inspector (Roster – day and night) in the roles ascribed to him.

Note

Assistant Inspectors (Roster – day and night) will be required to work on a roster basis and their turn of duty may start either before 4.00 a.m or extend beyond 8.00 p.m, including Sundays and Public Holidays.

Approved by CWB (21/22)10/110 dtd 20.12.21

MEPU/IV/320 dtd 16.12.21